

**DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
May 25, 2017**

By roll call, members present: Bennett, Hilbert, Greshay and Stousland. Also present was Deb Weber, Administrative Assistant and Makenzie Drays, Senior Accountant.

Members absent: Nickel – excused.

Meeting called to order at 8:00 a.m. by Vice-Chairman Hilbert

Weber certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Public Comment: None

Motion by Stousland, seconded by Greshay to approve the minutes of May 11, 2017. Motion carried.

Committee member reports: None

Old Business:

- a. Schoebel (3)–All hotel receipts for Schoebel, Wrege, & Bittner
- b. Volunteer Mileage Report – example given for the month of April 2017 – still need question of commuting miles answered and will move to “old business” for the June 15th meeting.

US Bank Purchase Card Review of March Non-Department Head purchases:

Peterson, J. – Sheriff Dept, Holiday Stnstore (1), Motomart (1), Shell Oil (1)
Boyd, K. – Land Resources & Parks, Culligan Water Conditioner (2), GAN WI Newspapers CCC (1), Leica Geosystems (1), Uber US MAR 31 (1) – FRAUD
Lepple, K. – Corp Counsel, Office Max/Office Dept (1)
Edwards, S – Human Services, SP the Magic Blanket – need more documentation

Motion by Stousland, seconded by Bennett to allow payment of Clearview vouchers Batch # 200917 in the sum of \$ 44,033.56 as shown on the accounts payable listing on file in the Finance Department.
Motion carried.

Motion by Greshay, seconded by Bennett to allow payment of vouchers for Employee Expenses dated 5-19-17 for \$ 19,661.08. Motion carried.

Motion by Stousland, seconded by Bennett to allow payment of vouchers for County Board Expenses dated 5-16-17 for \$ 2,290.10. Motion carried.

Motion by Greshay, seconded by Stousland to allow payment of vouchers for US Bank Purchase Card in Batch #200648 for \$280,255.95. Motion carried.

Motion by Stousland, seconded by Greshay to allow payment of vouchers Batch # 200455 for \$966.48. Motion carried.

Motion by Greshay, seconded by Bennett to allow payment of vouchers Batch # 200459 for \$135,611.03. Motion carried.

Motion by Bennett, seconded by Stousland to allow payment of vouchers in Paid Batches 200241, 200303, 200534, 200523, 200749, 200808 & 200909 for \$ 21,188.19 Motion carried.

The next regular meeting of the Audit Committee is scheduled for June 15, 2017 at 8:00 a.m. in Room 4A

Motion by Hilbert, seconded by Greshay to adjourn. Motion carried. Meeting adjourned at 8:35 a.m.

Respectfully submitted,

Secretary
Glenn Stousland

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.